

Seattle City Clerk's Office

Comptroller File

179931

FILE NO. 179981

Rules and Regulations
OF

Com'r. of Health under Sec 4 of
Ordinance No. 31342

FILED Feb. 3 1944

W. C. THOMAS
CITY COMPTROLLER AND EX-OFFICIO CITY CLERK

BY L. D. Barnes DEPUTY

ACTION OF THE COUNCIL

REFERRED	TO
REFERRED	TO
REPORTED	REPORT ADOPTED
REPORTED	REPORT ADOPTED
REF. FOR ORD.	C. B. ORD.
	DISPOSITION

REPORT OF COMMITTEE

Mr. President:

Your

Committee

to which was referred the within

would respectfully report that we have considered the same and respectfully recommend that

CHAIRMAN

CHAIRMAN

CITY OF SEATTLE

ORDINANCE no. 31342

INCLUDING RULES AND REGULATIONS
OF THE COMMISSIONER OF HEALTH
UNDER SECTION 4 AS FILED WITH
THE CITY CLERK ON
JANUARY 3, 1944

file

ORDINANCE No. 31342

AN ORDINANCE relating to and regulating the maintenance and operation of children's homes, nurseries and similar institutions in the City of Seattle, requiring the registration of the same, and providing penalties for violation of this ordinance.

Be it ordained by the City of Seattle as follows:

Section 1. It shall be unlawful for any person, firm or corporation in the City of Seattle to establish, maintain or operate any children's home, nursery or other institution for the reception and care of children under the age of twelve years in which more than one child shall be received or kept without first obtaining a permit from the Commissioner of health so to do.

Sec. 2. The Commissioner of Health shall have power to issue, or refuse to issue, permits for such institution, and every such permit shall specify the name and residence of the person, firm or corporation undertaking the establishment, maintenance and operation thereof and the location of such institution and the number of children received or kept therein, which permit may be revoked at any time when in the judgment of the Commissioner of Health such institution is not being managed or conducted in a proper manner with due regard to the health, comfort and morality of the children kept therein.

Sec. 3. Every person, firm or corporation having a permit to establish and maintain such children's home, nursery or other similar institution must keep a register wherein shall be registered the names, ages and residence of the children received or kept in such institution, and the names and residences of the parent or parents of such children or guardian or other person in charge or control thereof, if known, the time of the reception and discharge of such children and the reasons for their discharge, together with the name and residence of the person adopting or taking away and child. The Reg-

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ister herein provided for shall at all times be open to the inspection of the Commissioner of Health or any of his duly authorized representatives or agents and the Commissioner or any authorized agent may at any time enter and inspect the premises wherein such children are boarded and kept and may inspect the register and may see and visit such children.

Every person, firm or corporation having charge or control of any such institution shall within twenty-four (24) hours after any child is adopted or taken away therefrom as herein provided, send to the Commissioner of Health a true and complete copy of the register relating to such child from the time of its reception to its discharge, and in the event of the death of any child while an inmate of any such institution the person, firm or corporation owning or operating the same shall, within twenty-four (24) hours after the death of such child, furnish the Commissioner of Health, in addition to the death certificate required by law, a full and complete copy of the register pertaining to such child as required in the case of adoption or taking away of any child.

Sec. 4. The Commissioner of Health shall make such rules and regulations governing the care and conduct of children kept in the institution herein referred to as he may from time to time deem necessary and proper.

Sec. 5. Any person, firm or corporation violating any of the provisions of this ordinance shall, upon conviction, be fined in any sum not exceeding one hundred (\$100) dollars or imprisoned in the city jail for a term not exceeding thirty (30) days, or may be both fined and imprisoned.

Passed by the City Council the 9th day of May, 1913, and signed by me in open session in authentication of its passage this 19th day of May, 1913.

ROBT. B. HESKETH,
President of the City Council
Approved by me this 20th day of May, 1913.
GEO. F. COTTERILL,
Mayor.

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NOTICE: IF THE DOCUMENT IN THIS FRAME IS LESS CLEAR THAN THIS NOTICE IT IS DUE TO THE QUALITY OF THE DOCUMENT.

RULES AND REGULATIONS OF THE
COMMISSIONER OF HEALTH UNDER
SECTION 4 OF ORDINANCE No 31342
AS FILED WITH THE CITY CLERK
January 3, 1944

1. The permit is granted for a specific location and is not transferable. It must be renewed annually.
2. The number of children admitted shall not exceed the number stated in the permit issued by the Commissioner of Health.
3. Children's boarding homes and commercial day nurseries are subject to the rules and regulations of the Commissioner of Health and to inspections by his representatives as are other children's homes and nurseries.
4. All adults in institutions providing regular care of children coming under the provisions of this ordinance shall be examined physically each year by a physician. The examination shall include a careful physical examination, search for communicable diseases, a Wassermann test for syphilis, and an X-Ray picture of the chest, provided that X-Ray examinations of the chest will thereafter be repeated every two years instead of annually for adults under thirty-five years of age, and every five years for adults thirty-five years and over. Examinations by private physician will be recognized if a proper certificate is filed with the Commissioner of Health indicating these examinations have been made and no communicable disease in contagious form has been found. Such examinations may be obtained without charge from the Department of Health. The Commissioner of Health reserves the right to require additional examinations at anytime in the Department of Health when in his opinion they are indicated.
5. Every child prior to admission shall be examined

by a physician, and a certificate of the physician's examination, including written findings and recommendations, shall be filed with the Commissioner of Health. A copy of the physician's recommendations shall be given to the boarding mother.

6. Immunizations against smallpox and diphtheria shall be given every child prior to admission if possible, but if not given prior shall be given within one month after admission. A notation of immunizations given shall be made on the child's record in the home or nursery. Immunizations against whooping cough are strongly recommended.
7. A register shall be kept of all children cared for, and shall be subject to inspection by the Commissioner of Health or his representative. Using forms provided for the purpose by the Department of Health or Welfare, a record shall be kept on each individual child including the important facts of health history and arrangements made with parents in case of illness.
8. Children shall at all times be in the care of a competent adult person.
9. In case of illness, child shall be placed in a separate room, and the child's parents or guardian, or other responsible person, shall be notified at once. Boarding homes may call the City Health Department nurse (MA 6000, Local 385) in case of illness.
10. Cats and dogs shall be kept outside and away from contact with children.
11. Holders of permits under this ordinance shall provide:
 - (a) A wholesome, normal home environment for the child.
 - (b) A safe, fenced play yard outdoors.
 - (c) Adequate ventilation, lighting, and heating. There shall be provided a fender for stoves and fireplaces.

11. Cont.

- (d) Adequate fire exits and elimination of possible hazards as specified by the Fire Department.
- (e) Ample toilets, baths, and washbowls.
- (f) For full-time boarders: a separate bed with a good spring and comfortable mattress and pad, well protected when necessary; for day boarders: cots for day time naps.
- (g) For full-time boarders: separate wash cloth, towel, comb, tooth brush, and separate bathwater for each child.
- (h) Wholesome food at regular hours, according to the age and condition of the child. This shall include a hot nutritious meal at noon. All milk shall be pasteurized.
- (i) An adequate supply of ice in the ice-box at all times, or mechanical refrigeration in constant operation.
- (j) An isolation room available at all times for children who may be ill.
- (k) Constant vigilance and safety measures to eliminate potential hazards in home or playground. Medicines, disinfectants, poisons, and hot liquids shall be kept out of sight and reach of children. A first aid kit for cuts, burns, and minor injuries shall be kept on the premises at all times.

12. Special Rules and Regulations for Infant Boarding Homes.

- (a) Unless specially equipped for the care of infants alone, not more than two infants under 1 year shall be cared for in any boarding home.
- (b) All infants prior to admission shall be examined by a physician, who shall make written recommendations as to care and feeding, which are to be filed with the infant's record in the home. Such infants shall be re-examined by a physician at least every two months thereafter, and oftener if indicated, and a record of findings and recommendations shall be kept on file with the infant's record in the home.

12. Cont.

- (c) Infants shall be weighed at least monthly and a record kept thereof.
- (d) Feedings shall be given at regular intervals and sterile water shall be given between feedings, unless otherwise ordered by a physician.
- (e) Formula feeding ingredients, except evaporated milk, and utensils used in preparing formulae, shall be boiled for at least ten minutes before use. Bottles and nipples shall be rinsed immediately after use.
- (f) Young infants shall always be picked up when being fed; a young baby shall not be given his bottle while he lies in his crib nor shall the bottle be propped up for the baby's feeding.
- (g) Cod Liver Oil, orange juice, and solid foods shall be given as prescribed by a physician.
- (h) Infants shall be bathed daily, using clean bath water for each child or infant, and using a mild, un-medicated soap.
- (i) Diapers shall be changed as soon as wet. Soiled diapers shall be soaked at once in a covered pail containing one tablespoonful of borax to two quarts of water made fresh daily. Diapers shall then be rinsed, washed in hot soap and water, boiled if possible, and dried preferably in the sun, without ironing.
- (j) The infant's bed shall have a firm mattress and a rubber sheet. Soiled or wet bedding shall be washed before being re-used.
- (k) The infant shall not be allowed to sit on a cold, bare floor in drafts; a floor pad shall be provided.
- (l) The infant shall spend sometime outdoors daily when weather permits; sunbaths shall be given in summer.
- (m) Abnormalities in the infant's condition or in its stools shall be reported at once to a physician for advice.
- (n) Immunizations against smallpox, diphtheria, and whooping cough shall not be required before admission if the infant is

12. (n) Cont.
less than nine months of age, but all
three immunizations shall be given all
infants in the home as soon as possi-
ble after reaching that age.

*Information and advice on nutrition and foods
for children may be obtained from the follow-
ing sources:

- (1) A private physician
- (2) The Seattle Department of Health and
Sanitation, Division of Maternal and
Child Health, Ma 6000, Local 385
- (3) The Washington State Department of
Health, Division of Maternal and
Child Hygiene, Eliot 3892